

# Continuing Education for Activity/Recreation Professionals and Nursing Home Administrators

### 36-Hour Basic Orientation Course for Activity Directors Online Program

Instructor: Carol Gronwold

Course fulfills all Illinois Department of Public Health (IDPH) requirements for both activity director and activity professional working on a dementia unit to fulfill requirements of Section 300.1410(c).

The course covers the Alzheimer's/Dementia training four-hour requirement of topics for any staff working in a licensed memory care unit and the six-hour requirement for all staff working with any residents with a diagnosis of dementia; resident rights; quality-of-life activity care planning; human wellness and self-esteem; etiology and symptomatology of the aged; intellectual disabilities and mental health disorders; non-pharmacological therapeutic interventions; activity program philosophy, design, resources, standards; Joint Commission, State and Federal regulations; program evaluation; practitioner behavior and ethics; resident assessment and supportive documentation; management of staff and administration of a department.

#### -LIVE WEBINAR-

## Tuesdays/Thursdays: October 4, 6, 11, 13, 18, 20, 25, 27 and November 1, 3, 2022

9 a.m. - 12 p.m. | Course code: HTH A04 [CRN 60476] | Fee: \$450

Additional coursework consisting of assigned readings will make up the remainder of the class. Participants must attend all webinars, complete assignments, and pass an exam in order to receive 36 hours of educational credit.

This workshop is offered via Zoom. Participants will receive a confirmation and a link to the Zoom webinar. This is a live event which requires internet access and an email address. For questions about technical issues or about the event, email *cehp@oakton.edu*, call 847.982.9888, or visit *www.oakton.edu/conted*.

Institutional Accreditation: One universal training hour (UTH) from Oakton is equal to one 60-minute clock hour. Participants receive 36 training hours for completing this course.

Continuing education clock hours will be offered to Illinois Licensed Nursing Home Administrators (36 clock hours).

**REGISTRATION** The attached registration form can be printed for mailing or faxing. If registering online, registration must be received at least 24 hours prior to course start date. If registering by mail or fax, registration must be received at least 72 hours prior to course start date. Online registration is highly recommended. Submit one registration form with full payment for each participant.

Effective for the spring 2021 semester, a \$4 technology fee will be added per class. Students who register online will not be charged any additional processing fees. However, those registering in person, by mail, or by fax will be charged an additional \$12 administrative fee with each registration form.

Online: Register and pay, add or drop classes, view your class schedule, or receive your account summary. Register at www.oakton.edu/conted.

By Mail: Send completed registration form with payment to Alliance for Lifelong Learning, P.O. Box 367, Skokie, IL 60077.

Pay by check (payable to Oakton Community College) or credit card (MasterCard, Visa, or Discover) and include credit card number, expiration date, three-digit verification code (found on the back of the credit card), and signature. An additional \$12 administrative fee applies.

In Person: An additional \$12 administrative fee applies. Register at Skokie campus, Room A120 or at Des Plaines campus, Room 1170. For more information, call 847.982.9888 Monday - Friday, 8:30 a.m. - 4:45 p.m. or email us at continuingeducation@oakton.edu.

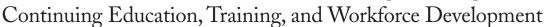
By Fax: Fax completed registration form to 847.635.1448 (include credit card number, expiration date, three-digit verification code (found on the back of card), and signature). An additional \$12 administrative fee applies.

NOTE: When providing a check as payment, you authorize the Alliance for Lifelong Learning either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. A \$25 fee is applied if the check is returned by the bank.

Cancellation/Refunds: Course fees are refunded if notification is received at least 48 hours prior to the start date. A \$15 fee is charged for cancellations.



# **Registration Form** – Alliance for Lifelong Learning (ALL)





Four ways to register: 1. Online - oakton.edu/conted 2. Mail - Alliance for Lifelong Learning, P.O. Box 367, Skokie, IL 60077 3. In Person - Room A120 at the Skokie campus or Room 1170 at the Des Plaines campus 4. Fax - 847.635.1448

PART A: Pe	ersonal Inf	<b>formation</b> (A	ll fields are	required)
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Student ID N	Number or SSN Last Name				First Name					Middle Initial	
Street Address		City					State	Zip			
Home Phone			Preferred Email				Date of Birth		Gender  Male Female		
PART B: E	ducational In	format	ion								
Last high school attended (Name, city, state)					Are you a first generation college student?  ☐ Yes ☐ No						
Check one b	ox that best descr	ibes your	high school status:		Most credits or highest degree previously earned:						
☐ High so	hool graduate or e	expected	date of graduation:		☐ Some cre	ome credits   Certificate   Associate degree					
☐ Passed	G.E.D test in		_ (year)		☐ Bachelor's degree ☐ Master's degree ☐ Doctoral deg						oral degree
☐ No long	ger attending high	school ar	nd do not intend to return	1	☐ CEHP Profession/License No						
PART C: D	emographic l	nforma	ation (This information	n is reques	sted solely to	comply v	ith Fede	eral law	s)		
☐ Black of a Black of	or African America entify your primary ic or Latino	n □ N racial/etl Native Ha on a Vis on a Visa ation	wing racial groups? (Sel ative Hawaiian or Other nnic group. (Select one). waiian or Other Pacific I a – Nonresident Alien?  .   Not in the United acce allows, please su	Pacific Islan  ☐ America slander  ☐ States on a	der	□ Choose Note the Court of the	e	to Responsian   ond  igin:   Socomple	ond Black or Afri	can Ame	
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Full Payment	is due at the time	of registr	ation. Check the Tuition ar	nd Fees page	in this schedule	for refund	oolicy.		Subtot	al	
Method of payment: ☐ Cash ☐ Check No (payable to Oakton Comm.			on Community C	ollege)		Adn	ninistrative fe	е	\$12.00**		
	□ Visa	☐ Mast	erCard ☐ Discover						Total du	ie	
Credit Card N	umber					OFFICE U	JSE ON	LY	Site	Date	Initials
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Cardholder Signature				l	Jpdate:		Name	□ Address		ne 🗆 Email	
Confirmation	will be sent to the	email or	n file.			Senior Sta	atus: 🗆	Prior to	7/7/14	□ Afte	r 7/7/14

<sup>\*</sup>Effective with the Fall 2022 semester, a \$4 technology fee will be added per class. Students who register online will not be charged any additional fees.

<sup>\*\*</sup>Those registering in person, by mail, or by fax will be charged an additional \$12 administrative fee with each registration form. Fees are non-refundable.